

Living Collection at the Eden Project: Material Transfer Agreements.

A Material Transfer Agreement (MTA) is a contract that governs the transfer of tangible research materials between two organizations, when the recipient intends to use it for his or her own research purposes. The MTA defines the rights of the provider and the recipient with respect to the materials and any derivatives.

At Eden our plant material is not only a major part of our garden, it is also part of our future and investment, an MTA protects these assets by ensuring that external parties comply with our requirements if they are given plant material.

Material transfer between Eden Project and another party

Material is only to be donated to other not-for-profit institutions/ organisations/ projects.

The Material Transfer Form consists of two pages, the first stipulating the conditions of transfer, the second requires completion by a Horticultural Lead or Team Manager. The accession number, number, description and nature of material must be recorded. The document must then be dated and signed by both parties. Copies must be produced and signed, both for Eden and the accepting parties, ensuring Eden has a copy for its records.

ALL plant material donated to another institution/ organisation/ project MUST be accompanied by an MTA. This provides us with a record of what has left site as well as protecting our interests.

Material transfer from external parties to Eden Project

For Material from commercial sources please refer to **Procurement and Acquisitions Policy** and **Responsible Supplier Form**. Like with commercially sourced material it is essential that we apply due diligence in the responsible sourcing of all plant material. Plants with unknown or 'patchy' provenance are not to enter the living collection.

It is often likely that when we receive plant material for external parties we will be required to read and sign their version of an MTA. Material received from horticultural institutions, organisations, botanic gardens, conservation charities and other non-commercial/ not-for-profit external parties will be allocated a 'Yes' in the RESTRICTION field in the ACCESSIONS table of BG Base. Plants, that are also wild collected, have Plant Breeders Rights and extenuating circumstances (1) will also be designated as restricted in the ACCESSIONS table.