

RANCHO SANTA ANA BOTANIC GARDEN

1500 North College Avenue, Claremont, CA 91711-3157 · Phone 909-625-8767 · Fax 909 626-7670

www.rsabg.org

TITLE:	Restoration Intern
DEPARTMENT:	Conservation Program
STATUS:	Full time hourly (Temporary, 6 months)
REPORTS TO:	Restoration Project Manager
DESIRED SCHEDULE:	Sunday - Wednesday (Four 10 hour days)

Position Overview:

The Restoration Intern will work closely with the Seed Program and Nursery staff on rare/common plant seed banking and propagation/reintroduction contracts. Major duties will include field collections of seeds and cuttings, seed processing, plant propagation and maintenance. Approximately 10-20% of the time will be spent outdoors in rugged terrain. This will be an opportunity to work closely with multiple agencies (federal, state, and local agencies, non-government organizations, and environmental consulting firms), and to develop hands on knowledge of collection and propagation of wild plants. The intern must approach all tasks with respect for natural, cultural and fiscal resources, co-workers, volunteers, partner agencies, and organizations. This is a full-time seasonal position (40 hours a week), that may require overnight stays, including camping at primitive backcountry sites.

This is primarily a nursery based propagation position.

Duties and Responsibilities:

- Under cooperative agreements between Rancho Santa Ana Botanic Garden and other agencies, assists in the execution of seed collection and growing contracts.
- Assists with seed collection, processing and storage.
- Assists in propagation and maintenance of living plants.
- Assists in supervision of volunteers.
- Assists in record keeping and data management.
- Assists with implementing Best Management Practices (BMPs) in the nursery.
- Assists with field collections, surveys, and out-planting.
- Assists with out-planting projects.

Qualifications:

- One or more years of professional experience in related field (horticulture, nursery production, restoration, botanical field work, etc.) desired.
- Coursework towards, or a B.S. degree in horticulture, ecological restoration, botany, or a related field desired.
- A working knowledge of basic taxonomic principles and characteristics of major plant families and California flora and/or willingness to learn required.
- Knowledge of basic horticulture practices and/or willingness to learn required.
- Willingness and ability to apply pesticides and work with other hazardous chemicals with training and supervision.
- Willingness and ability to work with mechanical equipment (e.g. soil auger and weed whacker) as needed.
- Familiarity with MS Office Suite (Word, Excel, Powerpoint) and Google (G Suite) cloud computing applications required.
- Valid driver's license required. Ability and willingness to drive a box truck and full size 4wd vehicles over rugged terrain.

Physical demands:

- Ability to conduct fieldwork under a variety of environmental conditions (heat, cold, rain, etc.) is required.
- Ability to walk on uneven terrain through thick chaparral is required.

- Ability to lift 50 lbs is required.
- Ability to do repetitive tasks for extended periods of time.
- Ability to bend and kneel is required.
- Ability to hike, walk, and stand for an extended period of time.

Other conditions:

- Ability and willingness to camp in outdoor, primitive, backcountry conditions.
- Willingness to stay overnight in remote locations as needed.

Qualified candidates please send cover letter, resume, and three references to:

Rancho Santa Ana Botanic Garden

Attention: Billy Sale

1500 N College Avenue, Claremont, CA 91711

e-mail bsale@rsabg.org

Fax to (909) 626-3489

*Volunteering is a wonderful way to explore the many facets of Rancho Santa Ana Botanic Garden.
Visit the "Become a Volunteer" page on our website to learn more about opportunities.*